

Annual financial checklist

At Revo Financial, we believe financial planning should be holistic. That means we look at your life, family, and priorities before we create a financial plan. Some of those circumstances may change over time, and we may need to update your financial plan accordingly. Review this checklist each year to help evaluate if and how your situation has changed.

We can review your responses at our next meeting.

Big picture questions

HAVE YOU EXPERIENCED ANY MAJOR LIFE CHANGES IN THE PAST YEAR?

If you answer yes to any of these, review the beneficiaries on your accounts, any estate planning documents you have, and ensure your insurance coverage reflects your new circumstances.

- ☐ Marriage or engagement
- ☐ Divorce or separation
- ☐ New child
- ☐ Death in the family
- ☐ Illness or injury
- ☐ Job change
- ☐ Child leaving home
- ☐ Other

HAS YOUR INCOME CHANGED IN THE PAST YEAR?

- ☐ Yes
- ☐ No

DO YOU EXPECT ANY CHANGES TO YOUR INCOME GOING FORWARD?

- ☐ Yes
- ☐ No

Changes to your income can impact your tax strategy as well as how you plan for your long-term goals. If you've experienced (or think you might experience) changes to your income, review the following questions with your advisor.

- ☐ Am I withholding the right amount of money from my paycheck for tax?
- ☐ Does this income change qualify (or disqualify) me to contribute to any tax-advantaged accounts?
- ☐ Is now a good time for a Roth conversion?
- ☐ Do I need to adjust my day-to-day money habits?

DID YOU HIT ANY OF THESE MILESTONE (HALF) BIRTHDAYS?

Not all of these ages require you to act, but if you've hit one of these milestones, talk to your advisor about whether updates are needed.

- ☐ **50**
You can start making catch-up contributions to retirement accounts.
- ☐ **59½**
No age-related penalty for withdrawing funds from retirement accounts.
- ☐ **62**
You qualify to begin collecting Social Security.
- ☐ **65**
Decide on Medicare coverage.
- ☐ **66 or 67***
You hit full retirement age, according to Social Security.
- ☐ **70**
You hit max Social Security benefits.
- ☐ **70½ , 72, 73, or 75***
You must start taking required minimum distributions (RMDs) from traditional retirement accounts.

*The age at which you hit full retirement age or must start RMDs varies depending on when you were born.

Net worth check-in: assets and debts

HAVE YOU ACQUIRED ANY NEW ASSETS IN THE PAST YEAR?

Discuss any new assets with your advisor. Some assets may come with strings (like required minimum distributions on an inherited IRA) or tax considerations. With others, you may simply want to update your financial plan or revise your insurance policies.

- ☐ Real estate (home, second home, etc.)
- ☐ Auto
- ☐ Financial account (inherited or beneficiary IRA, new brokerage account, etc.)
- ☐ Collectibles (fine jewelry, art, etc.)
- ☐ Other

HAVE YOU ADDED OR PAID OFF ANY DEBT IN THE PAST YEAR?

Whether it's a mortgage to finance a new home or an uptick in credit card debt due to unexpected medical bills, make sure your advisor knows about any changes. If your debt has changed, note how.

- ☐ Credit card balance(s)
- ☐ Mortgage(s)
- ☐ Auto loan(s)
- ☐ Student loan(s)
- ☐ Line(s) of credit (HELOC, SBL)
- ☐ Business debt
- ☐ Other

Are you strategic about saving?

HOW IS YOUR EMERGENCY FUND DOING?

How much you need to save will vary based on your personal circumstances.

- How much money do you have saved specifically for emergencies?
- How many months of living expenses could you cover with that?
- Where are you storing your emergency savings?

HOW (AND HOW MUCH) ARE YOU SAVING FOR YOUR GOALS?

Whether you set aside a percentage of your income or prefer to think in dollar amounts, note which accounts you're contributing to and roughly how much you're contributing. Circle dollar or percent, monthly or annual.

- ☐ 529 college savings plan

\$ _____ % per month / annually
- ☐ IRA

\$ _____ % per month / annually
- ☐ 401(k), 403(b), 457

\$ _____ % per month / annually
- ☐ Roth IRA

\$ _____ % per month / annually
- ☐ Roth 401(k)

\$ _____ % per month / annually
- ☐ HSA

\$ _____ % per month / annually
- ☐ Emergency fund

\$ _____ % per month / annually
- ☐ Generic savings account

\$ _____ % per month / annually
- ☐ Other

\$ _____ % per month / annually

Review your saving strategy with an advisor to make sure your savings are optimized. For example, you may be able to take better advantage of contribution limits or use a different account type to help your savings go further.

ARE YOUR BENEFICIARIES CURRENT?

Some major assets (homes, cars) may be covered in your will or estate plan. Retirement accounts tend to transfer directly to the named beneficiary. It's important to keep this information current.

- ☐ I reviewed the beneficiaries listed on my will.
- ☐ I reviewed the beneficiaries listed on my estate plan.
- ☐ I reviewed the beneficiaries listed on any retirement accounts.

Be sure to follow through on any updates to ensure they take effect.

Are you protecting what you have?

REVIEW YOUR LIFE INSURANCE

There's no one-size-fits-all approach to life insurance, but reviewing these details each year can help you determine if you need (or want) to update your coverage.

- o How much life insurance do you have?
- Is your coverage tied to your job?
- Who is the beneficiary on your policy?
- Is the death benefit enough to support your family? (And for how long?)

REVIEW YOUR HEALTH INSURANCE

Look at how you're using your existing coverage and whether you might benefit from a change.

- Did you hit your deductible last year?

☐ Yes

☐ No
- Did you hit your out-of-pocket max last year?

☐ Yes

☐ No
- Have you had any major changes to your health?

☐ Yes

☐ No
- Do you anticipate any major medical events this year?

☐ Yes

☐ No

REVIEW YOUR HOME AND AUTO INSURANCE

It can be helpful to review these policies together, as many providers offer deals for bundled plans. Here are a few things to review.

- ☐ Have you done any renovations or purchased any major assets covered under your home policy (such as a new computer or new jewelry)?
- ☐ If your lender bundles your insurance payments into your mortgage, check to ensure the amount they're withholding matches your premium.
- ☐ Is your policy competitively priced? If not, does your coverage and service justify higher premiums?
- ☐ Do you know who to contact if you need to file a claim?

What's next?

Sometimes, it can feel overwhelming to answer numerous financial questions in one sitting. But we're here to help. The answers in this checklist can help us adjust your savings rate, investing strategy, and insurance coverage. We can use this document as a starting off point in our next planning meeting to see what needs to be updated.

In other words, we'll make sure your financial plan grows alongside you.